

St. Cecilia Parish Pastoral Council Meeting

October 5, 2011

In Attendance: Fr. Leo Connolly, Jim Martin, Michael Case, Patty Bond, Pat DeVoss, Camille Rea, Mary Gibbons, Cindy Miracle, Michelle Spohn, and Bob Davis.

Purpose of Meeting: Selecting or discerning Council members to be liaisons to different groups within the Parish as well as functional roles of Chairperson, Vice-Chair and Recording Secretary for the Pastoral Council.

Volunteering to be liaison are:

Camille Rea is Youth Ministry liaison

Cindy miracle is School Board liaison

Jim Martin is Financial liaison and liaison to the Knights of Columbus

Michael Case is Liturgical Ministry liaison

Mary Gibbons is Social Ministry liaison

Pat DeVoss is a representative for us on the Westside Deanery Council. Additional representative are welcome and preferred.

Liaison to Saint Vincent DePaul Society is open

Fr. Leo would also like to renew the Welcoming Committee

Liaison reports:

Pat DeVoss gave a short report about her attending the Westside Deanery . The people attending met and introduced themselves. A clergy member was unexpectedly not in attendance so not a lot could be discussed.

Jim told us of the KofC's successful blood drive. The Knights will have a Breakfast for Vocations this upcoming weekend. On November 11 and November 18 the Knights will have Fall Fish Fries.

Jim gave a report from the Finance and Facility Management meeting. The weekly offertory collection has been short of what has been budgeted. This has made it necessary for the parish to draw on some of its limited savings reserves. Meanwhile some physical aspects of the property are developing problems that will need to be addressed as soon as possible, such as: the leaking flat portions of the roves over the gym and other areas, the fact that our old air conditioner was not made to effectively cool our worship space, re-shingling the slanted roof over the worship space and replacing the sidewalk between the school and rectory.

Fr. Leo added that a boiler had developed a problem with control panel circuit board. It will also need to be fixed as soon as possible and could cost \$8000.

We talked about starting up a Capital Improvement Fund Campaign to build up finances in a separate fund to help protect us from emergency situation. The last campaign like this was done to build the present building.

Patty Bond spoke with the chairperson of the Scrip program to see if there is a way to get a handle on the income from Scrip sales in a more real-time way.

Other Business:

Fr. Leo asked council on how to establish a policy on when to allow groups not directly involved w/ the church to set up tables or otherwise sell, solicit, or inform our parishioners with their product, business or mission. If the parish allows it, then what is expected of the parish and the group - setting up tables, manpower, and pulpit announcements, etc.

Council members suggested that using the Parish Master Calendar to make sure there is no conflicts.

Scheduling should be done well in advance, and we need to develop an exception process for approving anything that comes up unexpectedly, such as a reschedule.

There has been a shortage of liturgical ministers and servers at different masses. There is a need to fill spots for Extraordinary Ministers of the Cup and Host, Sacristans, and Hospitality Ministers, but especially Servers

and ministers of the Cup and Host at 5PM and Noon Masses. Part of this is because of schedule conflict with athletics. Fr. Leo could make an announcement from pulpit asking for more servers and ministers and servers. Liturgical Ministers night is October 19 with Vespers at 6:30 and a talk by Fr. Joshua Wagner at 7:00 PM with a light reception to follow.

Choosing Chairperson, Vice-Chair and Recording Secretary for the Pastoral Council.

Chair will run the monthly meetings, remind people by email about meetings and forward reports and minutes to the parish webmaster.

Vice-chair will handle the duties of the chair in the event that the chair is unable to for any reason.

Recording Secretary will be responsible for taking minutes of the council meetings, getting them typed on a computer and submitting them electronically to the Chair for approval.

Michael Case stepped up to be Chairperson

Mary Gibbons volunteered to be Vice-chair

And Fr. Leo suggested that Kyle Kowaleski be Recording Secretary.

The next meeting is on the 2nd Wednesday of November because of All Souls Day.