

St. Cecilia Parish Pastoral Council
September 6, 2017
Meeting Minutes

7:00 p.m. **Call to Order**

Present: Julie Beatty, Patty Bond, Fr. Leo Connolly, Bob Davis, Tina DeNiro, Pat DeVoss, Bob Davis, Bob Kapala, Kyle Kowaleski, Dcn. Jack Malone, Jim Martin, Mike McKay, Katie Wohrle.

Excused: Steve Brezny, Michael Case, Chris Jermann, Paul Kramer, Mark O'Loughlin

Absent: Holly Beardsley, David Gahn

Opening Prayer

- Dcn. Jack

7:05 **Approval of Minutes – June 2017**

- Moved by Mike McKay, seconded by Fr. Leo
- Unanimous approval

7:10 **Old Business/Committee Reports**

- Most all Committee Reports were submitted and distributed to the members in advance of the meeting. There was no additional input or questions concerning most of the reports. A few Committee chairs provided the following additional information:
 - Faith Life - Dcn. Jack provided a brief reminder about the upcoming St. Cecilia Ministry Fair on September 23 & 24.
 - Alpha – Becky Hollen indicated that 95 people attended the Alpha dinner and session on 9/5 at Sts. Simon & Jude Parish in West Jefferson. She expects at least five additional from St. Cecilia to attend the following week. Sts. Simon & Jude parishioners served the dinner and washed dishes. They are looking for assistance with child care.
 - Athletic Association - Bob Kapala informed the council the Homecoming is coming up on October 7. This is a big deal. Will be a huge event with up to 1000 people on St. Cecilia Church property.

7:30 **New Business**

- St. Cecilia Ministry Fair – Sept. 23 & 24. Reminder to Committee Chairs if they were not planning on participating in the Ministry Fair to let the Faith Life Committee know as soon as possible since a handout was being prepared for attendees to show a list of participating groups. Provided the highlight details of the Fair. Contact Sue Baker if anyone else should be included in the group emails.
- Alpha Dinner – Discussed the email Michael Case forwarded to PPC members with the request from Kathy Walsh and Becky Hollen concerning the Alpha Core Group asking each parish group to sponsor an evening during the current Alpha course. Specifically, this would mean 2-3 people to set tables, make coffee and generally help set up for the evening between 5:00-5:30 p.m. Those people could stay and eat or leave when finished with their part. The next set of volunteers would be 4 servers and volunteers bringing the pot-luck dinner for themselves and the Alpha team and participants. Dinner starts promptly at 6:30 p.m. The number of participants

wouldn't be known until the second week. Once all are served and all have eaten, your group would have 5 minutes for a brief presentation to the Alpha participants. The Alpha Fall schedule is every Tuesday evening from 6:30-8:30 p.m. The retreat is Saturday, 10/21 from 9:00 a.m. to 4:00 p.m. also at Sts. Simon & Jude.

At the 9/5 Alpha session, tables were all set by Sts. Simon & Jude parishioners. They also provided all the drinks. Approximately 100 people attended. Someone from Sts. Simon & Jude would provide the meal for the following week's session. Father Leo suggested Becky and Kathy meet with him to discuss a plan.

- Flu Shots – Steve Brezny spoke with Walgreens and they've made changes on how they will cover flu shots. They require a minimum of 25 people to have the flu shots done and will only be on site for 1-1.5 hours. They can no longer stay after each Mass to do the shots. Steve's thought was to do the shots from 10:30-11:30 am which would allow people from both the 9:30 am and 11:30 Masses to get shots. The question would be is if we want to try to get a headcount or inquire about interest prior to making the commitment. The dates they have available are October 8, 15 or 22. It was pointed out that the late Mass would be at 12:00 noon on those dates, not 11:30. Father Leo suggested October 15, which would provide a couple of weeks to have sign-up sheets in the Gathering Space so as to provide a headcount for Walgreens. The time slot of 10:30 to 11:30 a.m., or perhaps a little closer to 12:00, was decided to be the ideal time.
- Next meeting is October 4 at 7:00

Pastor's Update

- New Parish Office Hours
Fr. Leo gave notice of new office hours for the Parish office. To address the challenge of a small staff with significant duties and distractions presented by the many phone calls received and people stopping by the Office, the Open office hours will be reduced each Wednesday by ending at Noon. This uninterrupted time will allow for a brief team meeting, lunch, and then allow those in the office to accomplish tasks until the end of the workday at 4:00. The Parish published hours will be:
Monday/Tuesday 9:00am-4:00pm
Wednesday 9:00am-Noon
Thursday/Friday 9:00am-4:00pm
- The website is being worked on; received outside funding for design, the same group that did St. Catherine's website; ours will be in the same format as was used for St. Catherine's.
- Kathy Maggied announced her retirement.
- David Riegelmayr is the replacement for Michael Agriesti.

- 840 families in St. Cecilia Parish is the current, realistic number. Diocesan numbers are down. School enrollment numbers are down. We need to get out of the mindset that we are the same Parish we were 5, 10, 15 years ago, because we are not.
- The Parish Necrology was published the week of August 27. The records go back to 1920. There is a page for every day. The date of death for all recorded Parishioners is listed on the appropriate page. The Necrology was compiled by Carlene Hamilton.
- We were able to renovate the school playground for \$3000. A gift of \$2000 was received to help offset the cost incurred by the Parish.
- Senior Day is coming. Kathy Maggied will be the presenter.
- Phase I of the parking lot renovation has been completed. Hoping to apply for another grant for Phase II. Will be a total of 4 Phases.
- Parish Festival – Night one had to be shut down early due to the weather. Night two had to be shut down early due to running out of food.
- The Diocesan Finance Office conducted an audit of the Parish books today (September 6, 2017). Need to fine tune a few things, but nothing major.
- We will have a challenge this year as the Fourth Sunday of Advent is also Christmas Eve. The Mass schedule is one matter. Decorating the church is going to be the bigger challenge.

8:16

Motion to Adjourn

The remaining meeting dates for this year are: Nov 8 (due to All Saints - 11/1), Dec 6, Jan 3, Feb 7, Mar 7, Apr 4, May 2, Jun 6.