



Saint Cecilia Church and School

434-440 Norton Road, Columbus OH 43228 | Church 614.878.5353 | School 614.878.3555

ATHLETIC FIELDS RENTAL CONTRACT

Date of Function: _____

Thank you for expressing interest in the rental of St. Cecilia's Athletic Fields. Requests to reserve the Athletic Fields must be submitted to St. Cecilia Church no later than 1 athletic season prior to the event. Upon receipt of \$500.00 cash deposit, the requested date(s) and reservations will be entered on the calendar in the Parish Office. This will then be considered a confirmed reservation. You reserve the right to a full refund of fees if you cancel the above reservation four or more months prior to the date of the event. **If the cancellation takes place less than four months prior to the date of the event, the deposit is forfeited.** The church reserves the right to cancel any reservation in favor of church sponsored affairs up to six months prior to the date of the event. If this should occur, the deposit will be refunded in full, and if the parties agree, the refund provided herein is in full satisfaction of their respective rights.

TERMS OF CONTRACT

The rental rate for the Athletic Fields is \$300.00 per athletic season. There is a deposit of \$500.00 due at the time of scheduling the date(s), which is refunded within five (5) business days following the final date of the event, provided that there is **no physical damage to the fields, including the Parish Complex Buildings, any provided equipment, or the grounds therein.** The minimum \$300.00 rental fee is due one month before the scheduled date. St. Cecilia parishioners in good standing are subject to the same terms of this agreement but may receive a discounted rate of \$240.00 per season.

The following conditions and rules will apply when renting St. Cecilia's Athletic Fields:

- (1) The event must adhere to all Catholic teachings and not be contrary or contradicting to the Catechism of the Catholic Church, in the sole discretion of St. Cecilia's Parish and/or the Catholic Diocese of Columbus.
- (2) All Athletic Teams shall provide a copy of the liability insurance policy for their team.
- (3) Only athletic practices will be permitted. Games involving other athletic teams not included on this rental agreement are prohibited.
- (4) Use of the athletic fields during regularly scheduled Mass times on weekends, Holy Days of Obligation, or other special Masses (i.e. Confirmation or First Communion) is prohibited.
- (5) Athletic Teams must provide a full schedule of all dates requested in advance. If an event is canceled due to weather, the renter agrees to notify the Parish Office as soon as possible to reschedule the canceled event. Rescheduled events may not occur until confirmed with the Parish Office.
- (6) Use of the athletic fields shall be private and include only bona fide attendees and their guests.



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Page 2

- (7) All guests in attendance agree to honor all applicable laws, ordinances and codes.
THIS IS A NON-SMOKING FACILITY.
- (8) Ample parking is available to guests at no charge.
- (9) Cancellations must be submitted in writing to St. Cecilia Church at 434 Norton Road, Columbus, OH 43228 or at jstewart@ceciliachurch.org to request a refund deposit.
- (10) Event set-up, clean-up and maintenance of the facility following the event will be the responsibility of the renter. Use of St. Cecilia equipment may be arranged for an additional fee (i.e. bases, line chalk, golf cart, etc.)
- (11) If damages occur to any part of the Parish Complex, which includes restrooms, kitchen equipment, chairs, tables, bleachers, interior and exterior walls, window breakage or grounds therein, results from a violation of these provisions could result in damages that exceed the deposit. In the event that this occurs, the responsible party renting the facility will be held accountable. (Initial here)_____
- (12) The provisions of this contract constitute the entire agreement, and there are no representations, oral or written, which have not been herein incorporated.
- (13) St. Cecilia Parish reserves the right to not rent to any person, entity or group and for any activity which it finds unacceptable, in its sole discretion.

PLEASE READ AND SIGN THE ATTACHED GUIDELINES FOR USE OF THE FACILITY.

Your reservation is not complete until a signed copy of this rental agreement, terms and conditions, guidelines and facility request form are returned to the Parish Office with the rental fee as set forth above. Final approval will be given by St. Cecilia's Pastor and a confirmation will be sent via email.



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ACCEPTED AND AGREED

Organization/Company/Individual Name

Address _____ **Telephone No.** _____

Signature of Responsible Party

Date Signed

Signature of St. Cecilia Representative

Date Signed

Type of Event _____

Event Date _____ **Starting Time** _____ **Ending Time** _____

Estimated Number of People _____

Please sign and return copy of this agreement and your deposit to:

**St. Cecilia Parish Office
434 Norton Road
Columbus, OH 43228
(614) 878-5353**

For St. Cecilia Parish Use Only

Date Received _____

Authorization _____