



# SAINT CECILIA CATHOLIC CHURCH

## CATERER'S AGREEMENT

St. Cecilia Church and \_\_\_\_\_, have entered into an agreement to cater the \_\_\_\_\_, scheduled in the St. Cecilia Parish Center on \_\_\_\_\_ (Date). All conditions and terms are set forth herein and no amendments are to be made without both parties written authorization. All caterers shall be required to provide St. Cecilia Church with a minimum of the following:

1. Within 30 days of the scheduled event, a copy of a general liability policy that protects the caterer and St. Cecilia Church in the event of accident, fire or property damage must be sent to the Parish Office. In the event that a casualty caused by the caterer, its employees, agents, or representatives, is not covered by applicable insurance, the caterer agrees herein to indemnify and hold St. Cecilia Church harmless from any liability in the event of such casualty or any actions or omissions of the caterer which create any losses or liability for St. Cecilia Church.
2. A security deposit of \$100.00 is required, which will be refunded within five business days following the date of the event, provided that there is no physical damage to the Parish Center Kitchen or no loss of the kitchen equipment that may be used by the caterer. Use of the fryers in the Parish Kitchen is prohibited. The security deposit shall be presented together with the signed caterer's agreement and the general liability policy.
3. Said caterer shall be responsible for all representatives of their organization, and supervisory personnel using the Parish Center Kitchen. It is the caterer's sole responsibility that all personnel carry out their duties in a professional manner. In the event that the caterer does not enforce this rule in the discretion of St. Cecilia Church, said caterer will not be permitted to cater future functions at the St. Cecilia Church Facilities.
4. If damage to kitchen, kitchen equipment, or loss of kitchen equipment results from a violation of this provision, it could result in damage and/or losses that exceed the deposit. In the event that this occurs, the caterer using the kitchen facilities agrees that it will be liable for any such damages and/or losses.
5. Clean up of the kitchen is the responsibility of the caterer.
6. St. Cecilia Church is a non-smoking facility.



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## ACCEPTED AND AGREED

St. Cecilia Church

\_\_\_\_\_  
Catering Company Name

\_\_\_\_\_  
Authorized Party (print)

\_\_\_\_\_  
Authorized Party (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Street Address

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
Phone Number